

**Minutes** of November 8, 2021 Amenities and Activities Committee (AAC)

Meeting convened at 1:00pm at the Bay Club. Present: Vickie K Norris, Chair, Susan Shadrack, Bob Kent, Kathy Robertson, prospective committee member, Janet DeDonato, Board Member and liaison to the Board, Mark Torres, General Manager, Gil Skinner, Board President, Bill White, Board member and Kass Swindler of Dusty Green Restaurant. Absent: Peggy Hathaway, Cheri and Chuck Gerstenberger.

**Report from Kass Swindler.** In consultation with Gil Skinner, Mark Torres, Janet DeDenato and Vickie Norris, Dusty Green has planned dates for regular Wednesday lunch and Friday dinner service at the Club for the next 5 months. Special events "Plates and Palettes" and a Candle Light Christmas Eve dinner are also on the calendar. Dusty Green will handle menu, linens, set-up and service and reservations (encouraged for regular meal service and required for special events). SBCA switchboard can direct reservations calls to the Dusty Green. SBCA and AAC can support this project by providing some décor items, existing sound system for music, a podium for Dusty Green host to seat diners, tables and room dividers. AAC will provide fresh flowers for the tables and request a small budget of between \$25 and \$50 for this purpose. The AAC attendees toured the auditorium with Kass. The first lunch is a Thanksgiving menu on Wednesday, November 17. Kass will come to the Club on Monday, November 15 to begin set up planning.

**Old Business:**

- 1. "Deck the Halls".** AAC will recruit volunteers to assist with decorating the entry and main room of the Club beginning on December 2, 2021 at 9:00am. AAC will request a budget for morning pastries, coffee, soft drinks and pizza for lunch from the Board. This has been approved in the past. Following the Board meeting Janet will prepare a communication for this purpose and recruitment will go out in email blasts in the weeks before December 2. Volunteers will be asked to RSVP to Vickie Norris by email at [vkaynorris@gmail.com](mailto:vkaynorris@gmail.com) . Available AAC members will arrive December 1 at 10:00am to review and access the decorations.
- 2. New Member Orientation.** Mark presented a PowerPoint and supporting document for the new member orientation currently scheduled for January 18, 19 and 20. Vickie Norris will prepare a Program Agenda for review next meeting to help us determine who should present and what additional handouts are needed.

AAC should be prepared to coordinate communications to new members by our next committee meeting.

**3. Member Survey.** Janet reported that the survey is ready and will likely go out to membership Monday November 15. Survey will be open for a week.

**4. Activity Checklist.** Mark prepared a flow sheet for considerations when the AAC wants to do an event. Thank you Mark!

**Long Range Planning.** Kathy Robertson stated she was interested in being a member of the committee. AAC will ask for Board appointment of Kathy.

**Next AAC Meeting: Monday, December 6, 2021 at 1:00pm**