

**SOUTH BAY COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
July 13, 2018
9:30 a.m.**

DRAFT MINUTES - UNAPPROVED

1. Call to Order:
President Skinner called the meeting to order at 9:32 a.m.

2. Determination of Quorum:
A quorum was declared by Secretary Lemieux with all members present. GM Mark Torres was also present.

3. Approval of Agenda:
A motion to approve today's agenda was made by Dir. Quail, seconded by Dir. Twohey, and carried 7/0.

4. Approval of Meeting Minutes:
A motion to approve the Minutes of the Board Meeting held on June 8, 2018, was made by Dir. Derrenberger, seconded by Dir. Twohey, and carried 7/0.

5. President's Remarks:
Pres. Skinner announced there will be no Friday Night Social tonight. He also announced there will be a Pancake Breakfast on August 3. An RSVP is required.

6. Manager's Report:
GM Torres thanked the Board and the Facilities Committee for their efforts to improve the Club interior noting that the painting and carpet have been completed and the remaining furniture pieces are to be delivered on July 17. He stated that all the old furniture except for 4 chairs have been sold. An auction will be held to dispose of the remaining old furniture and some of the wall hangings.

He also presented the operations report including an update on various Club projects in progress or completed. A copy of this report can be obtained by members upon request. Seven new members were added to the SBCA roster last month.

7. Treasurer's Report:
Finance Committee Chair Dan Quail presented the Treasurer's report indicating the SBCA's financial condition as of June 30, 2018. A copy of this report can be obtained by members upon request.
8. Board Communications:
Pres. Skinner indicated there was no communication for discussion.
9. Committee Reports:
 - a. ARC: Chair Vicki Derrenberger reported that three permit applications were reviewed and approved during the last month. Also, members of the Committee met with two neighbors, one of which had complained over plantings along their common lot line. A satisfactory solution was found and the matter ended with a handshake.
 - b. Activities & Amenities: Pres. Skinner announced that a Pancake Breakfast will be held at the Bay Club on August 3. He also stated that the End of Summer Games/Music on the Green will be held on September 2. Volunteers will be needed.
 - c. Facilities: Dir. Chris Spagle reported that: 1) the purchase of a new piece of exercise equipment has been recommended to the Board for approval; 2) the Food Bank pick-up location needs additional study; and 3) new paintings and accessories for the Great Room and the Hallways are being reviewed.
 - d. Finance: Chair Dan Quail presented the finance report outlining some of the details as of June 30, 2018. A copy of this report can be obtained by members upon request.
 - e. HR: Pres. Skinner stated there was no HR report at this time.
 - f. Communications: Chair Sheila Twohey reported that the Committee is continuing its work on the new website, which will retain the same address as before. The information compiled will be made available to the SBCA villages for their use. In accordance with a recommendation made by the Communications Committee, Dir. Twohey moved that villages with their own stand-alone web sites be allowed the option of moving their website to the SBCA hosting site for free. The villages would still be responsible for their Domain charges and the costs of maintaining their own websites. The motion was seconded by Dir. Spagle, and carried 7/0.

In addition, a motion to add Phyllis Waldenberg to this Committee was made Dir. Spagle, seconded by Dir. Derrenberger, and carried 7/0.

A motion to accept all Committee Reports was made by Dir. Derrenberger, seconded by Dir. Spagle, and carried 7/0.

10. Old Business:
Pres. Skinner stated there was no old business to discuss.
11. New Business:
Pres. Skinner stated there was no new business to discuss.
12. PLVC Report:
Pres. Skinner reported that at the last PLVC meeting he learned that tree harvesting in the Port Ludlow area will resume between August and January.
13. Member Comments:
One member questioned whether a Bay Club sign on Paradise Bay Road could be funded by the County, or would the Bay Club or other private sources have to fund it. GM Torres will investigate. Another member requested that dimmer switches be installed for the classroom lights. Pres. Skinner discussed different options of charging for drinks at the Friday Night Socials.
14. Recess:
Pres. Skinner declared the Board would hold a short recess to discuss proposed changes to the Articles of Incorporation with members from LPV-1 regarding future ownership of vacant Lots A, B, and C. Upon conclusion of the discussion, Pres. Skinner resumed the regular Board session.
15. Executive Session:
Director Dave Jurca made a motion to enter into Executive Session. The motion was seconded by Dir. Spagle, and carried 7/0. The purpose of the ES was to consider communications with legal counsel. Upon conclusion, a motion to resume Regular Session was made by Dir. Jurca, seconded by Dir. Spagle, and carried 7/0.
16. Adjournment: A motion to adjourn was made by Dir. Derrenberger, seconded by Dir. Spagle, and carried 7/0 at 1:45 p.m.

Respectfully submitted: Steve Lemieux, Secretary