

**SOUTH BAY COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS SPECIAL MEETING**

**June 10, 2019**

**11:00 am**

**MINUTES APPROVED**

**1. Call to Order**

*President Derrenberger called the meeting to order at 11:07 am.*

**2. Determination of Quorum**

*GM Torres established quorum with four Directors Present. Directors Shadrack and Walkowski were absent. Two additional SBCA members were in attendance.*

**3. Approval of Agenda**

*Motion for approval of Agenda by Dir. Jurca, 2<sup>nd</sup> by Dir. Sheldon: Motion carried 4/0.*

**4. Review/discuss Proposal from Mark Hugh, CPA.**

*There was general discussion on SBCA's Washington Sales Tax obligation. Mr. Hugh is a specialist in this field and will prepare our quarterly returns for the past 5 years. He will also help us simplify the process for SBCA going forward. Motion to approve the expenditure of not more than \$3,000 for Mr. Hugh to prepare the necessary tax returns to bring SBCA up to date on its filing requirements was made by Dir. Spagle, 2<sup>nd</sup> by Dir. Jurca: Motion carried 4/0.*

**5. Review/Discuss Payoff quote from Sound Bank for Repair Loan (Mortgage)**

*There was discussion regarding the payoff quote of \$109,252.14 from Sound Bank as of June 17<sup>th</sup>. Motion to pay off the Sound Bank loan on Monday, June 17, 2019 was made by Dir. Spagle, 2<sup>nd</sup> by Dave Jurca: Motion carried 4/0.*

**6. Executive Session**

*Motion to go to executive session to discuss a personnel matter and possible legal inquiries was made by Dir. Jurca, 2<sup>nd</sup> by Dir. Spagle: Motion carried 4/0.*

**7. Return to Open Session**

*Motion to return to open session was made by Dir. Spagle, 2<sup>nd</sup> by Dir. Jurca: Motion carried 4/0.*

*Motion to waive the Associate Member initiation fee for John and Corrie Jones because of the uncertainty of the arrangement that was made many years ago was made by Dir. Jurca, 2<sup>nd</sup> by Dir. Spagle: Motion carried 4/0.*

*At approximately 12:22 pm, Motion to adjourn was made by Dir. Jurca, 2<sup>nd</sup> by Dir. Spagle: Motion carried 4/0.*

Next SBCA Board Meeting: Friday, June 14, 2019

Next SBCA Board workshop date: Friday, June 21, 2019