

**SOUTH BAY COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS SPECIAL MEETING**

**April 6, 2020  
9:40 AM Remote Call In**

**DRAFT MINUTES**

1. Call to order
2. Determination of Quorum  
7 of 7 Directors present
3. Approval of Agenda  
Moved: Dir. Jurca  
Second: VP Shadrick

<b>DIRECTOR</b>	<b>PRESENT</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Birch	X	X		
Clark – Sec.	X	X		
Jurca	X	X		
Shadrick – VPRES.	X	X		
Sheldon – Pres.	X	X		
Sprandel	X	X		
Walkowski – Treas.	X	X		

4. Approval of Board of Directors Special Meeting Minutes From March 30, 2020 Meeting  
Moved: Dir. Jurca  
Second: VP Shadrick

<b>DIRECTOR</b>	<b>PRESENT</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Birch	X	X		
Clark – Sec.	X	X		
Jurca	X	X		
Shadrick – VPRES.	X	X		
Sheldon – Pres.	X	X		
Sprandel	X	X		
Walkowski – Treas.	X	X		

5. Manager's Report



GM\_Report\_04-06-20\_Summary of SBCA.

6. Old Business

- a. Status on relevance of Corona Virus Response Package to the SBCA...specifically the new CARES Act. Only charitable and veterans’ non-profit organizations qualify for this program; SBCA does not qualify. Discussion resolved that we should keep our ears open. A question was raised regarding what options does the SBCA have in regard to unemployment benefits if employees were “furloughed”. It appears that this may not be a viable option for the SBCA employees

7. New Business

- a. Consideration for waiving fines and penalties for assessments occurring before April 1. Discussion indicated that many members discovered various discrepancies in their accounts. This quarter is the first where a “clean, stand alone” document via a statement to provide information regarding amounts due either in dues or in special assessment.

Motion that GM Torres be given discretion to waive fines and fees until the next Quarter for those members who are rectifying their outstanding balances by the end of April 2020; such waiving shall not apply to members who are resisting or refusing to resolve their balances.

Moved: Dir. Sprandel

Seconded: Dir. Jurca

DIRECTOR	PRESENT	YES	NO	ABSTAIN
Birch	X	X		
Clark – Sec.	X	X		
Jurca	X	X		
Shadrick – VPres.	X	X		
Sheldon – Pres.	X	X		
Sprandel	X	X		
Walkowski – Treas.	X	X		

- b. Cancelling or re-scheduling outside events...how far out to go.
  - i. Federal guidelines for staying indoors go through April at this point. Discussion resolved that the future of bookings for outside groups and events is still up in the air. To be resolved at a later date.
  - ii. Governor Inslee’s “Stay Home, Stay Healthy” order (not a mere guideline like the feds) now runs through May 4..
  - iii. Communicate with those who have reserved the space that they plan for changes...at least through April, possibly further out.
  - iv. Anticipate that guidelines may be released gradually...possibly limiting group size to 50 from one source.

v. U of W model assumes social distancing through May.

8. Member Comments

9. Adjourn 10:35 a.m.

Motion: Dir. Jurca  
Second: VP Shadrick  
Carried 7-0