

**SOUTH BAY COMMUNITY ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING**

April 20, 2020

9:40 AM Remote Call In

DRAFT MINUTES

- 1. Call to order**
- 2. Determination of Quorum**
7 of 7 Directors present
- 3. Approval of Agenda**
Moved: Dir. Jurca
Second: VP Shadrick

DIRECTOR	PRESENT	YES	NO	ABSTAIN
Birch	X	X		
Clark – Sec.	X	X		
Jurca	X	X		
Shadrick – VPres.	X	X		
Sheldon – Pres.	X	X		
Sprandel	X	X		
Walkowski – Treas.	X	X		

- 4. Approval of Board of Directors Meeting Minutes From April 10, 2020 Meeting**
Moved: Dir. Jurca
Second: VP Shadrick

DIRECTOR	PRESENT	YES	NO	ABSTAIN
Birch	X	X		
Clark – Sec.	X	X		
Jurca	X	X		
Shadrick – VPres.	X	X		
Sheldon – Pres.	X	X		
Sprandel	X	X		
Walkowski – Treas.	X	X		

- 5. Manager’s Report – see synopsis of GM report in Word file embedded below**



2020_04_20_Summary of SBCA Activities

6. Old Business

a. COVID-19 restriction status – May 4th date from Gov. Inslee remains

i. Re-opening will likely be phased

Exercise facilities and clubs may be in the first phase of re-openings approved by WA state government. Yet, Dir. Jurca comments that these are not likely. Discussion of this issue will continue at the next Board meeting.

b. PLVC shared costs for sign repairs

PLVC approved a motion to authorize \$2,000 to repair/repaint the wooden signs on Oak Bay Rd. Their motion asks for \$500 from each entity: SBCA, PLA, PLVC and LMC. Discussion: Dir Jurca points out that PLA says it does not own the signs. LMC has declined to participate and will not provide \$500 when LMC declines to do so. On the other hand, improving the signs may improve the image of the Port Ludlow community and thereby benefit our members.

Motion by Dir. Jurca:

As a way to “mend fences” in our relationship with PLVC, and in recognition of PLVC’s willingness to have its Trails Committee install signs on SBCA trails, that SBCA donate \$500 to PLVC to use at their discretion, including for repainting the wooden signs on Oak Bay Rd and for installation of sign on SBCA trails.

No second. Motion fails for lack of a second.

c. Trails signs... status – Photo of signs embedded below in PDF format and seen on the last page of these Minutes.

Trail signs will cost \$18 to \$20 each. The trails committee is willing to install them.



SBCA_Trail_Sign.pdf

Motion: That the GM and President be authorized to spend up to \$200 for the purchase of signs to be posted on trails for which SBCA has maintenance responsibility. (Note: See photo of signs in embedded PDF file above).

Moved: Dir. Jurca

Second: Dir. Birch

DIRECTOR	PRESENT	YES	NO	ABSTAIN
Birch	X	X		
Clark – Sec.	X	X		
Jurca	X	X		
Shadrick – VPres.	X	X		
Sheldon – Pres.	X	X		
Sprandel	X	X		
Walkowski – Treas.	X	X		

7. New Business

a. Annual Meeting Contingency Planning

Discussion of how best to conduct an annual meeting of members in the current COVID-19 environment. Electronic meeting is OK, but the election of Directors must be cast by secret written ballot. Most votes are usually cast by proxy holders. Proxy forms can be sent in by mail (maybe email). Proxy forms must be signed so we must make some provision to cast the ballots by secret written ballot.

8. Member Comments: None

Motion to enter Executive Session

Moved: Dir. Jurca

Second: Sec. Clark

Carried: Without objection

9. Executive Session

Motion to exit Executive Session

Moved: Dir. Jurca

Second: Sec. Clark

Carried: Without objection

10. Resume Regular Session.

Motion: To schedule a hearing to address two alleged violations regarding a fence and a dog by a homeowner in Ludlow Cove 2 Villages: fence and dog.

Moved: Dir. Jurca

Second: Dir. Sprandel

Carried: Without objection

11. Adjournment 11:11 a.m.

Motion: Dir. Jurca

Second: VP Shadrick

Carried 7-0

NOTICE

Port Ludlow Trails are privately owned and operated for the residents of Port Ludlow and their guests, and are open to the public for outdoor recreational use as provided in RCW 4.24.210. The user assumes all risks of using the trails.

Motorized vehicles, horse riding, smoking, off-leash pets, and shooting are strictly prohibited on these trails. Please stay on the trails, and respect the rights of other trail users and property owners.



PLEASE CLEAN UP AFTER YOUR PETS!