

**SOUTH BAY COMMUNITY ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING
January 18, 2021
10:30 am**

MINUTES

1. Call to Order at 10:32 a.m.

2. Determination of Quorum

7 of 7 Directors present by remote video or phone conference.

DIRECTOR	PRESENT	ABSENT
Bruce Birch – Sec.	X	
Bart Clark – Pres.	X	
Dick Grieves	X	
Dave Jurca	X	
Chris Spagle – Treas.	X	
Tom Sprandel – VP	X	
Bill Wight	X	

3. Approval of Agenda

Moved: Dir. Jurca

Carried Unanimously

4. Approval of Meeting Minutes from Jan 08 2021

Moved: Dir. Jurca

Carried Unanimously

5. Issue Regarding Associate Members' Delinquent Dues

The Bay Club GM requested direction from the Board to address Associate Member questions and comments regarding dues in arrears during the current Bay Club closure and possible termination actions by the Board.

The Board authorizes The Bay Club GM to draft a letter notifying Associate Members of default and possible actions to be considered by the Board. The Bay Club GM will circulate the letter to the Board for comment and will send it upon approval by President Clark.

6. HVAC & Lighting Projects

The Board reviewed the proposed HVAC and lighting project for total cost of each project, total funds needed and total loan amount. The Board decided to move forward on the project based on the excellent funding rates, anticipated cost increase due to future regulatory changes, current bay Club closure and health benefits, and the anticipated savings in utility costs after installation. The anticipated cost savings are projected to be enough to pay for the project within seven years. Funding is approved through Kitsap Bank with current signatory control policy as established allowing for any 2 of the 4 Board officers to sign on behalf of the Association.

Motion: Move to approve project plan and move forward with contracting not to exceed \$180,000.

Motion: Treas. Spagle

Second: Dir. Jurca

Carried without Objection

Board agreed to send a short eBlast describing the project and its benefits to the membership.

A town hall meeting is under consideration by the Board for mid-February. Information regarding the meeting will be provided when available.

7. Adjourn. Meeting was adjourned at 12:06 PM

Motion: Move to adjourn.

Motion: Dir. Wight

Second: VP Sprandel

Carried without objection

Next SBCA Board Meeting: Friday, Feb 12, 2021

Via remote access at <https://www.freeconferencecall.com/wall/bayclubgm> (preferred)

or by calling the dial-in number: (339) 209-6193

These minutes were approved by the SBCA Board of Directors

Submitted by Bruce Birch, Board Secretary