

**SOUTH BAY COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS SPECIAL MEETING  
Friday July 2, 2021  
9:30 a.m.**

**MINUTES**

**1. Call to Order at 9:30 a.m.**

**2. Determination of Quorum**

All current Directors were present by remote video or phone conference, and a quorum was present.

DIRECTOR	PRESENT	ABSENT
Bart Clark - Pres.	X	
Dick Grieves	X	
Dave Jurca	X	
Chris Spagle - Treas.	X	
Tom Sprandel - VP	X	
Bill Wight	X	

**3. Approval of Agenda**

**Moved and Carried Unanimously**

**4. Approval of Minutes**

**a. 06-24-2021 Special Board Meeting: Tabled.**

**5. President's Welcome and Comments**

Because of the very short notice, President Clark thanked the Board members for attending the Special Meeting.

**6. Discussion of Bay Club:**

**a. Current status of operations since reopening:** The Bay Club General Manager reported on operations at the Club since the Washington State has transitioned to being fully open on June 30<sup>th</sup>. The General Manager stated that there was a growing presence of members while visiting the Bay Club complaining that the SBCA's current restrictions, limitations, and rules were out of sync with current state guidelines. The General Manager asked the Board for direction and clarification regarding the Board's decision made at the June 24<sup>th</sup> Special Board meeting (*Effective July 1, 2021, the Bay Club areas of access will be expanded to include all areas of the Bay Club, consistent with federal, state and county regulations and guidelines regarding masking and occupancy limits.*). The General Manager addressed need for clarification on four issues; to continue or eliminate the need for Members to make reservation to use Club amenities, the need for the SBCA Board to define any exceptions to the SBCA mask policy, the need to differentiate and clarify rules and allowances for individual use vs. group use of the Club's meeting space, and the Club's hours of operation. Extensive discussion followed.

- i. **Hours of Operation:** Motion: as soon as practicable the General Manager will provide for sufficient staffing levels to allow the Club to resume normal hours of operations as follows: Monday-Friday, 7:30a-8p, Saturday, 9a-5p, Sunday, 12p-4p. **Moved and Carried Unanimously**
- ii. **Reservations for use of Club amenities, social distancing, and capacity limits.** Motion: Members are no longer required to make reservations for use of the Bay Club amenities, and distancing and capacity limits are no longer applicable. **Moved and Carried Unanimously**
- iii. **Mask-wearing requirements & Bay Club Rules regarding mask-wearing:** After prolonged discussion, the following items regarding mask policy were addressed.
  1. Motion: Require visible proof of members' and accompanied guests' vaccination status by providing stickers that they will affix to their clothing so as to color-code their status. **Moved:** Pres. Clark, **Second:** VP. Sprandel, **Motion failed.**
  2. Motion: All unvaccinated individuals shall wear a mask at all times while inside the Bay Club facility with the following exceptions: **Moved and Carried Unanimously**
    - a. **Exception:** Motion: While inside the Club, allow masks to be removed while eating and drinking. **Moved:** Dir. Jurca, **Second:** VP. Sprandel, **Carried Unanimously.**
    - b. Motion: Since wearing a mask while swimming may be dangerous, and since masks in the pool pose a risk of clogging filters, unvaccinated individuals are not allowed to use the pool. **Moved:** Pres. Clark, **Second:** Dir. Jurca, **Motion passed with a vote of 4/2/0.**
    - c. Motion: unvaccinated individuals are not allowed to use the locker room showers. **Motion passed 6/0.**
    - d. Motion: unvaccinated individuals are not allowed to remove masks while exercising inside the Bay Club. **Moved:** Dir. Jurca, **Second:** Treas. Spagle, **Carried Unanimously.**
    - e. Motion: Violations of the SBCA Mask Policy will result in a fine of \$200 for first offense, and a fine of \$1000 shall be imposed and loss of Club Use privileges for 6 months for second offense. **Moved:** Pres. Clark, **Second:** Dir. Jurca, **Motion failed with a vote of 3/3/0.**
- iv. **Differentiation of rules for Groups:** The SBCA Board will review proposed changes to Facility Use Policies applicable to mask policy at the next meeting of the Board, on July 8th. Until then new rules, current access and use of the Bay Club are restricted to individual SBCA members and their guests only. **No objections. Tabled.**

## 7. Old Business

- a. **Tennis Courts.** The Board ratified an action approved unanimously by Board members via email on June 30<sup>th</sup>, associated with the SBCA Board's motion from the June 24<sup>th</sup> Special meeting: (*Locks of the tennis court entry points are to be changed and new keys re-issued by the General Manager (by appointment) to SBCA members, only. The Board also authorizes the*

*General Manager to cut down (remove) all overgrowth in blackberry brambles along (golf course side) tennis court entry, to provide for safe use/access by SBCA tennis players. The Board also authorizes the General Manager to make necessary modification to the tennis court entry stairway to bring it into compliance with Jefferson County Building Code, preferably by using SBCA maintenance staff and paid for by regular wages and bonus.).* **Motion:** The SBCA Board authorizes the General Manager to move ahead with SBCA tennis court stairway repair to resolve the Jefferson County Code conflict by utilizing SBCA staff member Don Baker to make repairs and the repair expense for time and materials shall not exceed \$1,100. **Moved:** Pres. Clark, **Second:** Treas. Spagle, **Carried Unanimously.**

#### **8. New Business**

- a. **Annual Meeting.** It was suggested that the Communications Committee work with the General Manager to remind members to fill out their Proxy form for the Annual Meeting on July 28<sup>th</sup>.
- b. . If counsel will be available, there will be an executive session at the Board meeting on July to discuss legal matters.

#### **9. Member Comments**

- a. No members were present at this Special Meeting.

#### **10. Adjourn**

**Motion:** *Move to adjourn.*

**Motion:** Dir. Jurca

**Second:** VP. Sprandel

**Carried without objection.**

**Meeting was adjourned at 10:53 a.m.**

**Next SBCA Board Meeting: Thursday July 8, 2021, 2021 at 9:30 a.m.**

**Via remote access** at <https://www.freeconferencecall.com/wall/bayclubgm>  
(preferred)

or by calling the dial-in number: (339) 209-6193

**Submitted by Mark Torres, SBCA General Manager**

*Drafted: 7/2/2021*

*Revised -1: 7/2/2021, Dir. Jurca*

*Revised -2: 7/7/2021, GM*