

**SOUTH BAY COMMUNITY ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING
April 20, 2023, 10:00 AM
Draft Minutes**

1. Call to Order
Meeting was called to order at 10:00 am.
2. Determination of Quorum
Quorum present to start the meeting with 6 Board members in attendance; Gil Skinner, Christine Spagle, David Jurca, Peggy Ponto, Randy Edwards, and Peggy Thuotte. SBCA's GM, Mark Torres and member, Rob York, were also in attendance.
3. Approval of Agenda
Skinner made a motion to amend the agenda to discuss moving the annual meeting to a Saturday. The amended agenda was seconded and passed. 6/0.
4. Consider York appeal from ARC decision.
Rob York presented his appeal to the Board from SBCA-ARC's "conditional" approval of his ARC application #23-010. He cited Design Standard 4.7.6.d as the basis for his appeal, arguing that ARC's "condition" that the height of certain Western Red Cedar trees in his proposed landscaping be limited to 15 feet was "arbitrary or capricious or was not supported by substantial evidence or authority." The Board asked questions which were answered. After discussion, Spagle made a motion that the height restriction be removed as a condition of approval of the application. Edwards seconded the motion, and the motion passed 4/0. Jurca and Thuotte did not vote, having recused themselves from participating in deciding the appeal to the Board because they had participated in reaching the ARC decision as members of that committee.
5. SBCA Member delinquency matter.
A member has been delinquent in paying assessments for many years. The member had promised to make a partial payment with a full payment to follow. The promised payments were not made. The member asked for a further extension and to have until May 31, 2023 to pay all amounts due. Jurca made a motion to have our attorney send a letter requesting full payment by May 31, 2023, and stating that no further extensions would be given. The motion was seconded by Spagle. Motion passed 6/0.
6. Moving annual meeting
Jurca made a motion to move the SBCA Annual Meeting to Saturday, July 15, 2023, at 2:00 pm. Motion was seconded by Spagle. Motion passed 6/0.
7. Adjourn
Ponto moved to adjourn the meeting; Jurca seconded. Motion passed 6/0. Meeting adjourned at 11:30 am.

Next SBCA Board Meeting: May 11, 2023 | Next SBCA Board workshop date: TBD