

SOUTH BAY COMMUNITY ASSOCIATION

Complaint No: _____ - _____

SBCA Complaint Form

Please use this form to notify the SBCA Board of the alleged violation(s) of the governing documents.

To: South Bay Community Association
120 Spinnaker Place
Port Ludlow, WA 98365
Attn: SBCA Board of Directors
Or via email to bayclubgm@wavecable.com

Property Owner(s) making complaint (optional):

Name(s): _____

Address: _____

Telephone: (____) _____

Village: _____ Lot Number: _____

Property Address where alleged violation is occurring: _____

Village: _____ Lot Number: _____

Signature of Village ARC/Board _____ **Date** _____

Unless you wish to remain anonymous, please have your Village ARC/Board Representative sign above that they have seen the complaint before passing it on to the SBCA BOD.

Description of Complaint: (site specific language in CC&R'S and/or South Bay Design Standards pertaining to complaint)

You may use additional paper or attach any information you may have (such as photos) to this form.

The SBCA Board will investigate your complaint.

Signature of Owner(s):

_____ Date: _____

_____ Date: _____

Action taken by SBCA Board or Designee _____

