

**SOUTH BAY COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS SPECIAL MEETING  
December 20, 2018  
9:00am**

**DRAFT MINUTES APPROVED**

**1. Call to Order**

*President Skinner called meeting to order at 9:07 am.*

**2. Determination of Quorum**

*Bay Club General Manager Mark Torres established quorum; all Directors present except Sarah Walkowski and Ray Sheldon (absent). No other SBCA members in attendance.*

**3. Approval of Agenda**

*4 additional discussion items proposed to be added to the agenda. Motion for approval, Motion carried 5/0.*

**4. Pancake Breakfast**

*Mo. Pancake Breakfasts will be limited to 150 tickets per event. Tickets may be sold using Brown paper Tickets. Administrative fees will be borne by purchaser. Designated charities are defined as any local 501(c)(3) Organizations : Motion for approval, Motion carried 5/0.*

**5. PLA request for use of Bay Club amenities.**

*Tabled for further discussion.*

**6. Gala Entertainment Food Expense**

*Authorize the Bay Club GM to reimburse the individual SBCA Member for \$150 in personal expenses incurred for providing meals to the GALA entertainment group: Motion for approval, Motion carried 5/0.*

**7. New state mandate for FMLA fund payroll deductions.**

*The SBCA will pay for all of the employee and employer portions of the required deductions. Motion for approval, Motion carried 5/0.*

**8. Compliance Policy**

*SBCA will present Draft Compliance policy "A" to Members to review with two sentences modified. Motion for approval, Motion carried 5/0.*

*10:35 am RECESS due to power outage, Director Spagle departs.*

**9. Reconvene in Regular Session**

At approximately 10:50 am, the meeting reconvened in Open Session. Quorum maintained. Skinner, Derrenberger, Jurca and Shadrack present. Spagle, Sheldon and Walkowski absent.

**10. Adjourn**

At approximately 10:52 am, Motion for approval, Motion carried 5/0.

Next SBCA Board Meeting: Friday, January 11, 2019

Next SBCA Community Meeting: Friday, December 21, 2018

Next SBCA Board workshop date: TBD