

**SOUTH BAY COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
March 9, 2018
9:30 a.m.**

MINUTES

APPROVED

1. Call to Order:
President Skinner called the meeting to order at 9:35 a.m.

2. Determination of Quorum:
A quorum was declared by Secretary Lemieux with five members being present. Directors Twohey and Jurca were absent. GM Mark Torres was also present.

3. Approval of Agenda:
A motion to approve today's agenda was made by Dir. Derrenberger, seconded by Dir. Spagle, and carried 5/0.

4. Approval of Meeting Minutes:
A motion to approve the Minutes of the Board Meeting of February 9, 2018, was made by Dir. Spagle, seconded by Dir. Quail, and carried 5/0.

5. President's Remarks: A town hall meeting will be held immediately following this Board meeting to discuss and request input from members regarding the future direction of the SBCA.

6. Manager's Report:
GM Mark Torres presented the operations report including an update on various Club projects in progress or completed. A copy of this report can be obtained by members upon request. Six new members were added to the SBCA roster in February.

7. Treasurer's Report:
Treasurer Dan Quail presented the report including SBCA's financial balance as of February 28, 2018. A copy of this report can be obtained upon request.

8. Board Communications:
A notice and schedule of activities has been received from the Port Ludlow Choral Group.

9. Committee Reports:
 - a. ARC: Chair Vicki Derrenberger reported that last month 10 permit applications of various types were reviewed and approved. She also stated that several Design Standards were discussed for clarification and that concerns were raised regarding enforcement of the rules and how complaints are handled at the Village and SBCA levels;
 - b. Activities & Amenities: Pres. Skinner reminded everyone of tonight's Social gathering and that there will be a town hall meeting for members at 6:30 p.m. He also stated there will be a Movie Night this month;
 - c. Facilities: Chair John Sweet reported that renovation of the existing planters at the entrance to the Club have been recommended for approval with a budget not to exceed \$1,000. John reminded everyone of the Open House for the Club Fitness Center to be held on Saturday, March 10. He also submitted a draft of proposed Fitness Center Rules for the Committee's review. The Committee recommended that a method of accepting donations of either money or equipment to the Club be developed;
 - d. Finance: Chair Dan Quail reported on the following:
 - i. One of SBCA's CDs with Sound Community Bank has matured and will be reinvested;
 - ii. Monthly dues delinquencies remain manageable;
 - iii. A Final Audit Report is needed. Dir. Spagle will follow up;
 - iv. Reserve studies are on-going; and
 - v. Budget meetings for the next fiscal year are also on-going.
 - e. HR: Pres. Skinner reported a meeting of this Committee is being scheduled.
 - f. Communications: Dir. Derrenberger reported that the Committee has been working to provide updated input for the newly designed website. She also announced that Garry Settles has volunteered to provide photos as needed for

the Committee's work.

A motion to accept all Committee Reports was made by Dir. Derrenberger, seconded by Dir. Spagle, and carried 5/0.

10. Old Business:
No report.

11. New Business:
Pres. Skinner announced there will be a Community (town hall) meeting immediately following today's Board meeting to discuss the future direction of the SBCA.

12. PLVC:
Phyllis Walldenberg reported that she and her husband, Glen, have been working on a proposal to create an SBCA Dog Park and will present it to PLA for consideration. Steve Frenzl reported that a meeting with the County Transportation Planner and the Dept. of Public Works is being co-ordinated. Pres. Skinner gave a brief summary of the Submarine Trip attended by the Board members of PLVC, SBCA and the Trails Committee.

13. Member Comments:
No member comment was received.

14. Adjournment:
A motion to adjourn was made by Dir. Spagle, seconded by Dir. Quail, and carried 5/0.

Respectfully submitted: Steve Lemieux, Secretary