

**SOUTH BAY COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
November 08, 2019
9:30 am**

DRAFT MINUTES UNAPPROVED

1. Call to Order

President Sheldon called meeting to order at 9:30 a.m.

2. Determination of Quorum

Secretary Clark established quorum with _____7 out of 7__ total Directors present.
Approximately __8____ additional SBCA members in attendance.

3. Approval of Agenda

M – Dir. Sprandel
S – Dir. Jurca
Carried – 7 – 0.

4. Approval of:

a. Meeting Minutes – Oct. 11, 2019.

M – Dir. Hammond
S – Dir. Sprandel
Carried 7 – 0

b. Meeting Minutes – Oct. 14, 2019.

M – Dir. Jurca
S – VP Shadrick
C: 7-0

5. President's Remarks

- Commendation for Bert Loomis for his work on shed project
- Commendation for Joe Gilliam and his work on HVAC noise abatement – he is to be presented with a \$100 gift certificate.

6. Manager's Report

- GM Mark Torres gave a report regarding the issues briefly listed and described below; a copy of the Manager's report is available upon request.
- Holiday schedule email to be sent to members re Thanksgiving and Christmas scheduling and/or early closings.
- Food Bank social tonight with hope to reach \$10k
- Other projects:
 - Noise abatement on heat pump is complete and Inner Harbor members are pleased
 - Shed repair, ceiling fans and fitness area work contracts are all approved
 - Holiday events will result in some changes in usual Club schedules.

- Floor in main room may need refinishing ahead of schedule
- Music licensing with BMI has now been negotiated down 70% from their original quote. Now both BMI and ASCAP licensing are complete.
- Transitioning of new members continues. No new sales.

7. Treasurer's Report

Treasurer Walkowski presented the Treasurer's report as of ___Oct. 2019_____. A copy of the report can be obtained upon request.

8. Board Communication

PLVC – RE: Usage Fee Policy – discussed below under New Business

9. Committee Reports

- a. ARC Dir. Hammond (ARC Chair) presented the ARC report. A copy is available upon request
- b. Activities and Amenities
 - i. Motion to rescind practice of charging for drinks at Member Socials; total annual expenditure for free drinks would be approximately \$1,600.
M- Dir. Sprandel
S – VP Shadrick
Carried – 7-0
 - ii. Carol Riley (Committee Chair) delivered the Activities and Amenities Committee Report. A copy is available upon request. Highlights of the report include:
 - Scheduling of events. The Feb pancake breakfast will be on Saturday. Menus will be changed a bit as well. Goal for 2020 is to improve attendance at these events.
 - The Committee is considering a possible summer event such as a “Margaritaville”
 - Work on upcoming Holiday events continues. A jazz trio will provide entertainment during the Holiday Gala event on Dec. 14th.
- c. Facilities
 - i. VP Shadrick provided a report; copy available upon request.
 - ii. Motion to authorize the SBCA Board President to sign the shed contract on behalf of SBCA
M- VP Shadrick
S – Dir. Hammond
Carried: 7-0
 - iii. Motion to approve adding large TV or monitor to Classroom, not to exceed \$1,000
M- Dir. Hammond
S – Dir. Jurca
Carried – 7-0
 - iv. Motion to approve advancing a scheduled reserve expenditure; Auditorium floor maintenance (due to damage from Tap Dancing). Move to January 2020 from July 2020. Not to exceed \$4,000 (from reserves)
M – VP Shadrick
S – Dir. Jurca
Carried: 7-0

- d. Finance
 - i. Treasurer Walkowski (Finance Chair) presented the report from the most recent Finance Committee meeting held on Tuesday, 11-05 -19. A copy of the report is available upon request.
 - ii. Maintenance and licensing issues and monitor, etc. were approved as passed above.
 - iii. A reminder in The Voice and and eblast will be send to members regarding the enforcement of the SBCA dues collection policy.
- e. HR

President Sheldon reported that there was no meeting this month.
- f. Communications

Dir. Sprandel (Communications Chair) reported on items that were covered at the last Communications meeting held on Monday, Nov 04, 2019. A copy of the report is available upon request.

Motion to approve all committee reports

M – Dir. Jurca
S – VP Shadrick
Carried: 7-0

10. Old Business: None

11. New Business

- a. Woodworkers' proposal
 - i. The club proposed that there be a line-item on the SBCA budget and that the Woodshop club become a sub-committee of the Facilities Committee.

Motion that the Board approve the concept that the Woodshop group become a stand-alone Committee or a sub-committee of the Facilities Committee subject to Board review of its charter at the December 2019 meeting.

M – Dir. Jurca
S – Dir. Sprandel
Carried: 7-0
- b. Fitness and Health Committee:

Motion to make Dean Rosenthal the Chair and for Dir. Jurca and VP Shadrick Serve on the committee

M – Dir. Sprandel
S – Dir. Hammond
Carried: 7-0
- c. PLVC – RE Usage Fee Policy – At the PLVC's November 7th Board meeting, the PLVC use of the Bay Club was an agenda item. There was an extended discussion, with comments from those in favor of the current policy and those who would encourage changes to it. A motion was made, seconded and carried to the effect that the PLVC will not request the use of the Bay Club for PLVC meetings until the SBCA re-visits its user fee policy.

12. PLVC Report

- President Sheldon reported on discussion and reports delivered at the monthly PLVC meeting. A copy of the report is available on request.
- The status of the following was discussed by County Commissioner Greg Brotherton:
 - the roundabout at SR-104 and Paradise Bay Road
 - the Tarboo Lake shooting facility and Jefferson County shooting facility regulations. At the state level, the regulation of the shooting facility is tied to the funding of the Port Hadlock sewer project.
- Discussion of the PLVC motion approved at the meeting that stated that the PLVC will no longer hold meetings at the Bay Club until such time as the SBCA Board “substantially” revisits the SBCA fees policy.

13. Member comments

Dan Darrow:

Would like to reiterate his comments at the annual meeting. Urges that the SBCA continue to support activities. He notes that many organizations no longer feel welcomed at the SBCA Bay Club. He asks that the SBCA Board reconsider its fee policy for community-wide organizations.

14. Executive Session – to discuss communications with legal counsel and matters involving possible violations of the governing documents of the Association.

Motion to enter Executive Session.

M – Dir. Jurca

S – VP Shadrick

Carried: 7-0

Motion to exit Executive Session.

M - Sec. Clark

S – Pres. Sheldon

Carried: 7-0

After Executive Session, a Motion was made to authorize GM Torres to advance four week's salary to Bonnie and to allow the use of the Bay Club auditorium for the upcoming memorial service with no cost.

M – Dir. Jurca

S – Pres. Sheldon

Carried – 7-0

15. Adjourn

Motion to adjourn, 11:58 a.m.

M – Dir. Jurca

S – VP Shadrick

Carried 6 – 0.

Next SBCA Board Meeting: Friday, Dec. 13, 2019

Next SBCA Board workshop date: None currently scheduled