

**SOUTH BAY COMMUNITY ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING**

March 16, 2020

9:30am

DRAFT MINUTES

1. Call to order at 9:36 a.m.

2. Determination of quorum

7 of 7 directors present;

Dir. Sprandel left at 9:45 to manage the telephone conference for Teal Lake Village Association.

3. Approval of agenda

MOVED: Sec. Clark

SECONDED: Dir. Jurca

CARRIED: 7 - 0

4. Old Business

a. COVID-19 virus...background and current status.

b. Motion on consideration of club closure

In view of the uncertainties of the recently declared COVID-19 pandemic and the risks it presents for the health of SBCA members and other members of the Port Ludlow community, I move that all use of the Bay Club by individuals or groups be shut down effective immediately, until a date to be determined in the future, except for ongoing contracting work and activities essential to the proper administration of SBCA and maintenance of the Bay Club.

MOVED: Dir. Jurca

SECONDED: Sec. Clark

Discussion of motion, with comments from Board members and others.

Motion was made to amend the motion to include shutting down the tennis courts as well.

MOVED: Sec. Clark

SECONDED: Dir. Birch

After discussion, the motion to amend carried: 6-0

The original motion, as amended, was then approved 6-0.

5. New Business

a. GM report on effect of immediate club closure.

Need to contact as many people as possible, SBCA members, other groups with events planned.
A message will be crafted to state that the board will continue to meet every Monday. Click on the Word document icon below for the GM's full report.



GM_Impact_Report_
03-16-20.docx

b. Motion to continue to pay full-time staff salaries and part-time income based on most recent (monthly) average of hours worked per pay period.

During the time the Bay Club is closed

Moved: Dir. Walkowski

Seconded: Sec. Jurca

Carried: 6 - 0

c. Motion that temporarily only one Board officer shall be needed to sign checks on behalf of SBCA.

MOVED: Treasurer Walkowski

SECONDED: Sec. Clark

CARRIED: Without objection

d. Adjourn 10:25 a.m.

Next SBCA Board Regular Meeting: Friday, April 10, 2020

Next SBCA Board Special Meeting: Monday, March 23, 2020