

South Bay Community Association
Communications Committee
Minutes – No Quorum
November 2, 2020

1. **Call to Order:** 1:00 PM

2. **Quorum: NO QUORUM**

- Bart Clark, Tom Sprandel and Mark Torres were present, but Jenise Harper and Susan Shadrick were absent. With Mark as an ex-officio member, that leaves us with only two of four regular members present. Not a quorum.
- We decided to have an unofficial meeting, handling only routine business and making no changes in direction.

3. **Agenda:**

4. **Minutes:** August 31, 2020 Minutes, approval postponed.

5. **Regular Reports**

a. Voice Articles

- Jenise Harper leaving at end of year
- John Goldwood is new section editor
- Mark and Bart will collaborate on an article for the December Voice, bearing in mind that any decisions reached in the Nov 13 board meeting will be too late for the article.

b. Bay Club Courier

- Jenise has indicated that her last contribution will be mid-December.

c. Website Redesign:

- Renew plsbca.org domain name one more year, skip privacy add on.
- We have access to the the JustHost account, Tom will verify that we can get into cPanel.
- Agreed to begin shifting to sbca.io as the primary pdf storage site.
- Agreed that we need an HTML overlay for sbca.io. Otherwise, the directory listings are too stark and may confuse viewers.
- Agreed to start by allowing only Mark and Tom to add pdf's to sbca.io, but we intend to create a method for others to safely upload pdf's.

6. **New Business:**

7. **Adjournment:** Meeting over at 1:45 PM.

8. **Next Meeting:** November 30, 2020 1:00 PM