

South Bay Community Association
Communications Committee
Draft Minutes
April 5, 2021

1. **Call to Order:** 13:02
2. **Quorum:** Mark Torres, Bart Clark, Tom Sprandel
3. **Agenda:** Approved
4. **Minutes:** Minutes of 3/1/2021 were approved unanimously.
5. **Regular Reports**
 - a. **Voice Articles:** May Voice
 - b. **eBlast:**
 - o Issue weekly eblasts reminding members of the deadline for BOD nominations.
 - c. **SBCA Website Redesign:**
 - o All but two villages resolved. Need USPS letters to Timberton and Edgewood.
 - o See Attached Email dated 3/29/21 regarding status of villages who had dependent websites.
 - o Begin redirecting plsbca.org to sbca.club as soon as we are assured that Timberton and Edgewood are aware of the situation.
6. **New Business:**
7. **Adjournment: 14:07 PM**
8. **Next Meeting:** May 3, 2021 1:00 PM

Submitted by,
Tom Sprandel, Chair
Drafted: 4/7/21

ATTACHMENT

Sent: Monday, March 29, 2021 8:04 AM
From: Tom Sprandel [email addresses removed]
To: Bart Clark , Mark Torres
CC: Jurca, David F., Richard Grieves , Christine Spagle , Bruce Birch
, Bill Wight [email addresses removed]

Bart and Mark,
I propose we delay the Communications Committee meeting until Monday, April 5th at 1 PM.
That gives us a full week before the BOD meeting and three days before the Voice deadline.

All but two of the dependent websites have been resolved, that leaves Edgewood and Timberton. I've tried to get them involved, but haven't succeeded yet. Probably need a formal letter. Let's discuss it at our next meeting. Also need to notify Rick.

Website Status by Village

- 1. <https://woodridgepl.org/>** is now an independent website, no longer dependent on plsbca.org
- 2. <https://fairwoodvillage.org/>** is also independent. Mara Mauch, a local programmer has become their webmaster. I have been working with her.
- 3. <https://www.plsbca.org/ihvca/>** is under development at <https://ihvca.com/> . Mara Mauch is their webmaster. I just helped her set up a fresh WordPress installation and expect that she will get the content up within a week or two.
- 4. <https://www.olympicterraceone.com/>** is and has been a fully independent website. Caleb Summerfelt is their webmaster.
- 5. <https://tlva.us>** Is independent. I am their webmaster
- 6. <https://www.plsbca.org/edgewood/>** is still dependent on our old hosting package. I talked to Michael Stuber in late February, thought we had an agreement, but he has not responded to my latest calls. I propose we send him a formal notification that his website will no longer be hosted after 5/31/2021. My offer to help remains open.
- 7. <https://www.timberton.org/>** Still dependent on our old hosting package. I left a message with their President, Maria LeCato 3/25/21, but have had no response. I propose we send her a formal notification that their website will no longer be hosted after 5/31/2021. I looks like Rick Hellewell is their webmaster, but they need to confirm.
- 8. <https://plsbca.org/>** SBCA's old website. Still active, still being updated. The new site is ready to be made active. We need to confirm a migration plan, which I will present on April 5th.