

**SOUTH BAY COMMUNITY ASSOCIATION
COMMUNICATIONS COMMITTEE MEETING**

Monday, October 4, 2021

1:00 PM

Meeting Minutes

1. Call to order Meeting was called to order at 1:05 PM

2. Determination of a Quorum and Roll Call

1. In attendance Janet DeDonato, Tom Sprandel, Lisa Bainter, Dave Jurca and Mark Torres
2. Bert Loomis was also in attendance.

3. Approval of Agenda

1. Unanimously approved

4. Approval of Meeting Minutes

1. Approval of minutes of 8.23.21 meeting.
2. Unanimously approved.

5. Regular Reports:

1. Voice article for September
 1. Gil Skinner will produce the article for the Voice this month by the 10/8 deadline.
2. Weekly eBlasts
 1. Discussion of weekly e-blasts to including a recommendation to include reminders of important upcoming events such as the membership survey and the voting on the amendment of the bylaws.
3. Website updates
 1. There were no current updates made in the past few weeks.

6. New Business

1. Review membership survey

1. Discussion regarding the membership survey. Dave Jurca suggested a potential education activity of inviting some of our interesting local residents (such as the astronaut) to give talks hosted at the Bay Club. This will be added to the survey.

2. Review and confirm standing committee schedules

1. Reviewed and approved the standing committee schedules; Tom will publish. Reminder to let Tom know if anything on the schedule changes..

3. Review organization of SBCA Governance page with suggested edits from Dave Jurca.

1. Dave sent his suggestions to Tom who will reorganize the page and then the committee will review.

7. Member Comments

1. None

8. Adjournment

1. Meeting was adjourned at 1:29 PM, moved by Jurca, Seconded by Sprandel, unanimous.

Next Committee Meeting is November 1, 2021

Prepared by Janet DeDonato, Committee Chair

DRAFT 10.06.21