

**SOUTH BAY COMMUNITY ASSOCIATION
GIFTS / DONATIONS FORM**

Donor Name: _____

Date: _____

All donation requests require prior approval from the SBCA Board. Requests must be submitted in writing to the SBCA General Manager using this SBCA Gift / Donation Request Form.

A. Equipment and/or Material Gifts or Donations:

(If the gift or donation is cash or services, fill out Section B. or Section C.).

Name/Type of Equipment/Item: _____

Condition: (Note: The donated item or equipment must be appropriate for use within Bay Club facilities. It must be **commercial-grade**, maintained in **excellent condition**, and must not present any **risk to individuals or property** during either its use or its storage).

New

Used

○ **Estimated useful life remaining:** _____?

○ **Warranty remaining:** _____?

B. Cash Donation (Note: All cash donations to the SBCA are understood to be voluntary contributions made without conditions, expectations, or implied influence. The SBCA Board retains sole discretion to allocate all donated funds toward the highest-priority needs that advance the collective best interests of the SBCA membership. Donors should not assume any specific timeline for the use of these funds, nor should any contribution be interpreted as creating obligations, preferential treatment, or decision-making influence. All support is welcomed only to the extent that it respects the SBCA's independence and mission-driven judgment.).

Amount: \$ _____.

Any declaration of preference for use?

NO

YES

○ Preference: _____