

**South Bay Community Association
Facilities Committee Meeting Minutes
Tuesday, June 29, 2018 (July meeting)**

1. Call to Order – John Sweet.
2. Members present: Sweet, Kent, Dean, Lemieux and Spagle. (Short two members.)
Others present: Dean Rosenthal, Gil Skinner, Lynn Lemieux.
3. Agenda was approved by consensus with carpet discussion added.
4. Approved June 5 meeting minutes by consensus.
5. Hillary Metzger, Jefferson Health nurse, was present to talk about exercise equipment, specifically the NuStep exercise machine. She works with pulmonary rehab at Jefferson Healthcare. She recommended the purchase of the NuStep machine that Jefferson Healthcare uses in its pulmonary rehab program. This machine is suitable for people of all fitness levels in addition to people coming off of physical therapy and pulmonary rehabilitation. There is room in the aerobic area for this equipment. Motion by Kent/Spagle to recommend the purchase of the NuStep T5XR at an estimated cost of \$6475, which includes shipping but not tax. Motion carried. Mark will confirm total cost.
6. Storage for food bank, Dove House and other donated items was discussed. It was the consensus of the committee that a drop off time be designated for these items and they be stored in the ARC office or closet until they are picked up rather than purchasing some kind of concealed storage in the great room.

Auction of pictures and other surplus items created by the interior remodel was discussed. The auction will take place at the annual meeting. Some items will be sold via live auction and others by silent auction.

New furniture with the exception of the table should arrive on or about July 17.

Chris Spagle reported on new wall art and art pieces that will be purchased to re-decorate the great room.

7. Storage needs for club records and other items were discussed. It is the consensus of the committee that the club does not have the space needed to accommodate a potter's wheel which the clay group is requesting. There are requests from the various villages for storage space for their records. These groups will be encouraged to digitize their records and club staff can instruct people how to do that with equipment that is available at the club.

There was discussion about increasing the storage area for lawn equipment to get those items out of the shed and separated from kitchen and other items that don't store well with lawn equipment. Several options were discussed including constructing a lean-to structure onto the shed. Another option is to purchase a small shed to accommodate those items. Mark will email information about a storage shed that can be ordered online to the committee. The committee is cognizant of ARC requirements regarding additional structures.

8. Carpeting in the hallway between the pool and locker rooms was discussed. Mark will contact Strait Flooring, the company that installed the carpet in the club, for options for the hallway and aerobic area.

9. Manager's report.

- Double D Electric will be on site on July 6 to review lighting in the hallway. They are still working with parking lot lighting.
- Pothole repair will be underway soon.
- Refinishing the auditorium floor will occur in late August.
- Resurfacing the spa is in the works.
- Sidewalk repair should occur in late August or early September.
- Plumbing repair in the pump room is underway and the pool and spa will reopen today.
- Finalization of interior painting will occur soon.

Meeting adjourned at 11:57a.