

**South Bay Community Association  
Facilities Committee Meeting Minutes  
Tuesday, June 5, 2018**

1. Call to Order – John Sweet.
2. Members present: Sweet, Kent, Dean, and Spagle. Absent: Lemieux (Short two members).
3. Agenda approved by consensus.
4. Approved May meeting minutes by consensus.
5. Storage space needs were discussed. More space is needed especially for a potter's wheel. Need to talk to the clay people regarding the exact needs for locating wheel and if there are any suggestions. Discussed off -site storage for seasonal items such as Christmas trees, however removing them from the shed doesn't solve much of the problem. Discussed buying a prefab type lawn shed but would require variance from the Architechural review committee. Also discussed building on to the shed or replacing it completely. Catering items will be moved back to the kitchen so much as space will allow. This item will be on the next agenda.
6. Discussion about what items need to be removed (pictures, etc.) and kept once interior paint, carpet and furniture are complete. Determine location of food bank and eye glass donation boxes. There was a suggestion to look for an ottoman type piece of furniture that food bank and dove house donations could be stored in while providing additional seating. Chris Dean will look into this.

One of the pictures needs to be relocated back to the conference room.

It was agreed to offer furniture and pictures on a sealed bid basis with items to be removed sometime after about July 1 and before new furniture arrives later in the month. Pictures should be appraised with appraised price put on them so bidders have an idea of value.

Smaller items could be disposed of by auction at the annual meeting on July 18.

It was suggested that art work could be rented that would complement the new décor.

It was agreed that a monitor should be placed near the current coffee station to advertise events.

The coffee area may be moved to the former ARC office area.

The television in the great room will be removed. One suggestion was to put it in the card room and that could become a tv room when not occupied with card playing or other activities.

7. A new sound system is being offered on a cost sharing basis by the Port Ludlow Players with SBCA share \$4,000. Motion Kent/Chris S to recommend to the finance committee that SBCA pay the \$4,000 share of the sound system.
8. Discussed widening and wood chipping the trail to the "gazebo," cut the grass, set up a stretching bar and turn the trail into a "fitness trail". It would be good for walkers and runners. This was referred to the Trails Committee.

9. Recommend Diane Hill for committee member.

Diane Hill  
395 Anchor Lane

Hello. I'm Diane Hill who moved here in paradise after 36 years in Alaska and recent retirement. I have been a PA-C working for the last 10 years as a primary/emergency care provider on Prince of Wales Island. Prior to that I worked in nursing with 25 years as an ER RN at Fairbanks Memorial Hospital in Fairbanks AK.

After 10 years of doing very little besides working since moving here I'm more physically and socially active then I've even been. My Anchor Lane neighbors are a wonderful interesting and interactive group and I have new friends whom I've met at the Bay Club. I've been encouraged to "become involved" in the community which I've happily agreed to.

Motion Kent/ Chris D to recommend Diane Hill to the SBCA board for approval.

10. Discussed the need for flooring between the locker rooms and pool. Once new carpet is in this item will be given further consideration.

11. Manager's report.

- + Carpet will be put down beginning Thursday, June 7 and will take about a week to complete.
- + Window cleaning inside and outside will commence soon.
- + Parking lot has some potholes that will be filled.
- + Sidewalk repair to upcoming.
- + Caution areas will be painted on sidewalk where there are issues of rising concrete.
- + Pool and spa plumbing to be redone requiring a 3 day closure. Resurfacing of spa will possibly occur at the same time.

Next scheduled meeting is Tuesday, July 10 @ 9:30 a.m.

Bob Kent is trying to get Jefferson Health nurse Hillary Metzger to a meeting to make recommendations regarding equipment for the exercise area that would be best suited for our membership. To meet her schedule, we may ask for the July meeting to be held the last week in June if that works for the committee.

Meeting adjourned at 11:02 a.m.