

**South Bay Community Association
Facilities Committee Minutes
Tuesday, December 11, 2018**

1. Call to Order – John Sweet.
2. Members present/absent. Sweet, Kent (arrived at 10:40a), Dean, Rosenthal, Melvin (left at 10:50a), Shadrick and Spagle.
3. Agenda and minutes of November meeting were approved by consensus.
4. Continue review of reserve study – All items on the FY19 reserved study recommendations are completed or scheduled for completion. The committee’s recommendations for FY20 will be given to the SBCA board by the February 2019 meeting. Some items under consideration for FY20 include: painting the auditorium, carpeting area between pool and locker rooms, ceiling fans for auditorium, solving storage problems related to the shed. Another item of interest that may come from another part of the budget is updating the member check-in system so that we can gain better data on how the facility is being used.
5. Dean Rosenthal gave a detailed report on items that are stored in the shed and their space requirements. He also presented details on how the shed could be reconfigured to better accommodate storage needs. The Architectural Review Committee needs to be contacted to determine if a stair on the outside of the building could be built to gain access to the second floor and if the ice maker could be placed on the exterior of the building freeing space inside. Another question relates to how the kiln can be properly accommodated for either in the shed or inside the club. Bob Kent researched the water line, should we decide to add on to the shed, and found that would not be a problem.
6. One of the remaining interior issues that is still outstanding is art work for the Great Room. Chris Dean found artwork at www.art.com that would work. Chris Spagle said the Art League was also looking at the possibility of providing art work on a rotating basis. Motion by Shadrick/Dean to order art work from www.art.com on approval in the amount of \$550.00. The motion passed on a 5-1 vote.
7. The minutes of the November meeting were gone through to determine progress on items discussed at that meeting.
 - * The fireplace recommendation is on the finance committee agenda with several bids to consider.
 - * Ceiling fans in the auditorium are still being researched in connection with a heat pump system with air conditioning function.
 - * Getting firm price on lighting in the stretching area.
 - * Dean will look for a frame for the heart rate poster.
 - * Waiver of liability for storage of other’s assets is still in progress with rental agreements perhaps covering the issue.
 - * Chair upholstery repair in progress.
 - * Wall repairs need to be completed where holes and hangars were previously placed and not repaired as they should have been by the painter. This will be completed with in-house help.
8. Manager’s report – a cabinet related to the new sound system was found to be unnecessary. The trimming of foliage near Bay Club entrance is a great improvement. The signage on Paradise Bay Road is installed.
9. Next meeting January 8, 2019.
10. Adjourn.