

**South Bay Community Association  
Facilities Committee Meeting Minutes  
Thursday, September 6, 2018**

1. Call to Order – John Sweet.
2. Members present/absent. Sweet, Kent, Dean, Rosenthal, and Spagle. Absent: Shadrick.
3. Approval of Agenda. Approved by consensus.
4. Approval of August meeting minutes. Approved by consensus
5. The semi-annual walk through was held with the committee viewing the woodshop, closet in craft room and the shed to determine a space for the pottery wheel. They also viewed trees that need removal or limbing. Sidewalks that are cracked that present a hazard were viewed. The area on the way to the gazebo was pointed to as an area that could host a bocce ball site in the future
6. Discussion was held regarding the location of the pottery wheel. The woodshop was deemed not to be a good location due to safety concerns related to the water heater and kiln as the area is not fire protected. The closet off the craft room was deemed not to be a good location as the space is already taken up with storage. Motion by Spagle/Dean to approve the woodshop for the installation of the pottery wheel in accordance with life safety requirements, if there are any. Passed.
7. Motion Kent/Rosenthal to approve disposal of a table saw, radial arm saw (neither has recommended safety features) and vacuum in the woodshop. Passed.
8. Motion Spagle/Dean to remove four alders and to limb up one fir tree in the parking area. Passed.
9. Interior design issues:
  - a) Samples and costs of installing Johnsonite flooring in area between pool and locker rooms as well as the aerobic area and weight room were reviewed. Other alternatives need to be researched as costs of Johnsonite Floor are prohibitive.
  - b) Lighting in stretching area was discussed along with information provided by Bob Kent. Consensus was that we need to retrofit existing fixture (s).
  - c) Request for display case or area to display pottery items. No action taken.
  - d) Work remaining in great room and auditorium – the remaining electronic bulletin board display will be installed soon. Communication needs to be put out on how to post items on the electronic display bulletin board.
  - e) An inexpensive chandelier to be installed in the hallway leading to the auditorium was considered when the innovation was being planned. Need to look into that item again.
  - f) A colorful center piece for the great room entry table needs to be found.
  - g) The vent tubes in the auditorium need cleaning. Electrical wires need to be hidden. Painting of auditorium should be put on the future schedule. Ceiling fans in the auditorium may help with air circulation.

h) Activating the fireplaces should be explored.

i) An open house should be considered once the entire remodel is complete, perhaps in conjunction with a future member social.

10. There was a request for a clock in the great room. This may be provided on the electronic bulletin board that is yet to be installed.

11. Future agenda item: review committee charter.

12. Next meeting will be held on October 2 at 9:30 a.m.

13. Adjourned at 12:08 p.m.