

**South Bay Community Association
Facilities Committee
Minutes December 10, 2019**

Meeting was called to order at 9:30 am.

We had a quorum. Committee members present: Bill Dennis, Bob Kent, Mike Porter, Chris Dean, Christine Spigel, Dean Rosenthal. Also present were Ray Shelton and Mark Torres. Guests were Jay Syverson, Roger Ponto and Peggy Ponto.

Minutes of the November 4, 2019 meeting were approved.

New Business:

- Hearing Loop:

The committee was informed that Susan Shadrick asked Bill Dennis to take the lead on the Hearing Loop matter. He will coordinate a call with Spencer, and report to Facilities on the results. Call Participants will be Bob, Steve, Mark, Susan and Bill. They will gather information to help the Facilities Committee determine what is the optimum installation for our facility, validate costs, review other locations where the system has been installed, as well as a review of the quality and longevity of the product. The focus of this data gathering will be to help the Facilities Committee consider the feasibility of a possible future installation in the Auditorium, while considering the cost/benefit of this system.

The T-Coil hearing loop audio system upgrade proposal for the auditorium, was discussed. A discussion of a wide range of topics followed, including additional audio matters and technology (see A and B below). The team will bring their findings to the Facilities Committee for further discussion.

A. Jay Syverson, who works extensively with the current sound system in the Auditorium during PLPA concerts commented that he has had no negative comments from hearing impaired guests on the current sound system.

B. Roger Ponto, who has extensive experience with Shure Industries microphones, suggested that the current microphone system be replaced with a wireless system to improve the quality of meetings in the Auditorium.

- Hall Lighting: Chris has reviewed possible lighting solutions to illuminating art in the Bay Club hall.

- One suggestion was to replace the current sconces with double sided fixtures to shine both up and down, it was determined they would not provide a wide enough arc of light onto the artwork.
- Another possibility frequently used in art galleries are individual light bars, either hard wired or battery operated installed on top of each piece. That was deemed not practical and extremely costly as our collection constantly changes.

- A third option reviewed was installation of high intensity fixtures high up on the walls to shine across the hall toward the opposite wall. That would create an uncomfortable laser light show effect.
- Dean expressed an interest in replacing the sconces in the stretch area of the Fitness Center and will further research possibilities for possible application elsewhere.
- Fitness: The charter for this new committee was reviewed and together with names of committee members will be presented for approval by the Board at the December 13 meeting.
- Flooring for Fitness Center and Craft Room: This Reserve Item is scheduled and budgeted for January 2020. In addition to the bid we have from McCrorie Interiors, Mark will obtain additional bids from Strait Flooring in Port Townsend and Great Floors in Silverdale.
- Dust Collection System and Wood Shop Sub-Committee Charter: The dust collection system previously recommended has been put on hold in order to consider more portable and less costly systems. The Charter of the sub-committee was reviewed and it was agreed that a recommendation will be made to the Board that the Woodshop group be a sub-committee to Facilities.

Old Business and Manager's Report:

- Status of shed, interior painting and fan installation: Mark is scheduling contractors to perform work on the projects in January which may require disruption of use of some areas of the facility by members.
- Options for preventing continued damage to the Auditorium floor by tap and line dancers was reviewed. Mark is researching a rolled dance floor as a possibility and will review with the instructors. Another option suggested was to install a laminate wood-like floor in the current card room that could be used for the purpose.
- Mark will purchase an HDTV and wall mounting hardware to install in the classroom.
- Mark will need budget figures for expected expenses in 2020 for landscaping.
- He is also trying to secure a concrete contractor for a variety of necessary work in front of the building.

The next meeting of the Committee is Tuesday, January 7 at 9:30 am.

Meeting was adjourned at 11:45.

01/03/2020