

DRAFT MINUTES
SOUTH BAY COMMUNITY ASSOCIATION
FACILITIES COMMITTEE MEETING
JUNE 8, 2021

1. Call to order – 9:32 a.m.
2. Determination of quorum
 - a. A quorum was present including: Sprandel, Spagle, Rosenthal, and Grieves
 - b. Also attending and participating were: GM Torres and D. Schwartz
3. Agenda approved
4. Meeting minutes of May 11, 2021 approved
5. Old Business
 - a. On a motion made by Dean Rosenthal the committee voted to recommend that the Board of Directors appoint David Schwartz to the Facilities Committee.
 - b. GM Torres presented his recommendations with respect to a modified reopening plan based upon events and developments since the board adopted a proposed plan for reopening at its special meeting on April 21, 2021. After discussion of the issues and concerns surrounding reopening, the GM was directed to prepare his recommendations for reopening on June 15, 2021. This date assumes completion of the HVAC project including electrical requirements by Friday, June 11. The GM's recommendations are attached hereto.

- c. With respect to the reopening of the tennis courts, GM Torres reported that he has made multiple attempts to contact PLA management but with no response. The two outstanding issues are limitation of access to the courts to SBCA members only and installation of new code compliant stair railings to replace the existing railing. By the terms of the lease PLA must approve these changes.

6. General Manager's report on other matters

- a. Small items related to members' comfort such as small spray bottles of disinfectant will be provided for reopening.
- b. A meeting will be held with Bay Club staff on Wednesday, June 9, to prepare for reopening.
- c. Preparation for distribution of quarterly invoicing notices is on schedule.
- d. Plans are nearing completion for the SBCA Annual Meeting on July 28.

7. New Business - none

8. Members' comments - none

9. Adjournment - 10:55 a.m.

Next meeting: July 6, 2021; 9:30 a.m.

[Drafted: 6/9/2021 by Richard Grieves]

[Rev 1: 6/10/2021 by Tom Sprandel -- Added "special meeting on April 21, 2021. Item 5.b. Attached Mark Torres recommendations for June 15th Reopening"]

[Rev 2: 6/10/2021 by Tom Sprandel -- footnote from Mark Torres.]

Attachement

Facilities Committee Recommendations for Reopening, June 15th, 2021 See Note

Initial limitations in scope of Operations & new rules/requirements.

10. Masks must be worn at all times, by all staff and members and while in the Club except while swimming*.
11. Hours of operation are limited to Monday-Friday, 8a-4pm.
12. Access to Club/Amenities will be by reservation.
13. Check in required.
14. Liability waiver required.
15. Only areas of use/accessibility are as follows**:
 - a. Fitness Aerobic Area
 - i. Limited to 3 users at a time.
 - b. Fitness Weight Room
 - i. Limited to 2 users at a time.
 - c. Fitness Stretching Area
 - i. Limited to 1 user at a time.
 - d. Pool & Spa
 - i. Pool limited to 4 users at a time.
 - ii. Spa limited to 1 user at a time.
 - e. Woodshop
 - i. Limited to 3 users at a time.
 - f. Craft Room (Clay-Quilt)
 - i. Limited to 4 users at a time.
 - ii. Kiln area -limited to 1 user at a time.

**As aligned with Jefferson County advisory by Dr. Locke (masks in public environments regardless of vaccination status).*

*** Initially, for this trial period, with limited staffing resources, only the amenities/activities above will be allowed. Other normal Club activities/events such as community meetings, group activities/exercise, social gatherings, and all other areas of the Club will remain restricted from use. It is expected that at then end of the month the Governor will open the State fully (to 100% occupancy) and the SBCA Board will review operations and resources and consider opening up the Club fully to all activity and for normal hours of operation.*

[Drafted: 6/9/2021 Mark Torres, GM]

Note: I [Mark Torres] have to reiterate for protocol, what I was suggesting to FC in regard to re-opening was based on prior Board direction, and the current re-opening recommendations to be presented to the Board today [6/10/21] are recommendations of the Facilities Committee, not the GM.