

SOUTH BAY COMMUNITY ASSOCIATION
ACTIVITIES & AMENITIES COMMITTEE MEETING
August 11, 2025 (Monday) 1:00pm
MINUTES - Draft 2.0

Committee Members Present: Michael Stuber (Acting Chair), Faye Beuby, Geoff Lang, Adina Rivers, Kare Sargent, Mark Schwendener, Laureen Wagoner (7)

Committee Members not present: Katie Schwendener (1)

Quorum Established: 7/8

General Manager Mark Torres

Guests: Christine Spagle, Jan Secrettie, Linda Burger-Grafstrom, Gail Parrish

Approval of Meeting Minutes of July 7, 2025: Approved without change

Old Business (past):

- Recap August 1 Pancake Breakfast
 - Beneficiary: Port Ludlow Arts League
 - 54 paid attendees
 - \$60 in donations
 - Final Benefit to org: \$310, including \$60 direct donations (Net \$250 from entry)
- Recap August 8 BBQ event
 - 76 Attendees plus volunteer team
 - Good turnout
 - no door fee
 - Combination of Food provided and Potluck
 - SBCA Provided Burgers, hot dogs, buns, and chips
 - All sides and condiments provided through sign-up
 - May have purchased too many hot dogs - 1/2 for next year
 - Paid cocktails: beer and wine only
 - Final Dollars: TBD

New Business (upcoming):

- Explain Board confirmation process of Committee members
 - review of Committee membership
 - any additions? - none for now
- Confirm all events through December 31, 2025
 - Confirm dates - Done - see attached
 - Confirm beneficiaries for Pancake Breakfast
 - Sep 5 - Backpacks for kids
 - Oct 3 - Dove House
 - Nov 7 - Tri Area Food Bank
 - Dec 5 - (Skip December)
 - Laureen Wagoner will confirm and connect

- Second Friday Food Events
 - Sep 12 - Music Fest
 - event Chair: Kare Sargent
 - Planning well under way
 - Oct 10 - Octoberfest
 - Event Chair: Michael Stuber
 - Planning in process
 - Nov 14 - Salmon Feed
 - event Chair: Mark Schwendener
 - Planning in process
 - December 12 - Holiday Gala
 - Event Chair: TDB
 - Planning: TBD
- Set date for Christmas Decorating - Done
 - Decorating: November 28 & 29 (Fri & Sat following thanksgiving)
 - Undecorating: January 3 & 4 (Sat & Sun after New Year)
- Decorations Inventory
 - to be done by Jan Secrettie, Adina Rivers, Linda Burger-Grafstrom, Katie Schwendener
 - Current emphasis on
 - Octoberfest Decorations
 - Christmas lights (white only) - assess need for more
 - discussed putting out general request for donations vs. purchase
- Finalize September Music Event
 - Designate Champion/Event Chair - Kare Sargent
 - Band "Still Got It"
 - Door Cost is \$15
 - Food: Potluck
 - Cocktails available for \$5
- Discuss and finalize 1/2 page card
 - Print on colored paper
 - Would like Board to authorize purchase or donation of 12 Plastic holders
 - To be stored in Activities Committee Storage Area
 - Need Activities Committee Storage Area
- Discuss Goals for 2025-2026
 - Good robust discussion
 - Kare and Laureen will work on a "Speakers Bureau"
 - We want to expand from Jefferson HealthCare to other possible Speakers, including but not limited to:
 - Members with expertise
 - First nations / tribal groups
 - Local Museums
 - Elwa River Dam Removal Project
 - Gardens (Heronswood, Bloedel, etc.)
- Look at January and February events calendar

- Deferred

Review Submitted Proposal Forms: none

Other Business: none

Comments:

Meeting Adjournment 3:30 pm

Next Meeting: September 8, 2025 (Monday) 1:00pm