

South Bay Community Association
Activities/Amenities Committee Meeting Minutes
January 5, 2025; 1:00 p.m.
Conference Room

1. Call to Order – Meeting called to order at 1:01 p.m.
2. Determination of Quorum – Quorum was met. Committee members present were Kare Sargent, Laureen Wagoner, Gil Skinner, Geoff Lang, Mark Schwendener, and Carolyn O’Keeffe. Also present was Chris Spagle, Board VP. Absent from the committee meeting were Mark Torres, GM and Faye Beuby, Board member.
3. Members Comments – none
4. Approval of Agenda – Motion to approve agenda as written by Mark Schwendener; second by Gil Skinner. **Approved 6/0.**
5. Approval of Minutes for December 8, 2025 meeting – Discussion occurred regarding edits sent in by Kare Sargent. Motion to approve minutes as amended by Kare Sargent made by Gil Skinner; second by Kare Sargent. **Approved 5/0/1** (one member abstained due to absence at 12/08/25 meeting).
6. Old Business
 - a. Pancake Breakfasts – January 2nd breakfast went well. 57 attendees; \$173 additional in donations. Next Pancake Breakfast will benefit Center Valley Animal Rescue. Laureen will follow up with Center Valley Animal Rescue. At the February meeting, we will review Pancake Breakfast beneficiaries and develop beneficiary guidelines. Request to add a Pancake Breakfast in December discussed. Carolyn will discuss with Mark Torres, GM.
 - b. Speakers Bureau: Requested subcommittee name change: Informational and Educational Presentations. Gil and Laureen provided committee with upcoming presentation schedule including First Nations Series, CIA, Chimaquum Supt. Mauk, Jefferson Land Trust. Gil will be reaching out to Jefferson Healthcare this week. Goal of subcommittee is to have an eclectic array of presentations as well as one or two series of presentations such as the First Nations presentation. Discussion regarding advertising of events that are open to greater Port Ludlow community. Carol Riley of the Voice will provide space in the Voice for monthly updates of presentations with title and brief summary of each. Discussion on adding more presentations to schedule. Goal is to have at least two programs/month. Discussion on offering an honorarium.
 - c. Reports:
 - i. Holiday Gala – It went very well; attendees provided positive responses. Two wonderings – lack of gluten free options for various items and vegetarian option to be reviewed.
 - ii. Holiday decorations – Great success in un-decorating the Bay Club. We need to have staff bring the decorations down from the storage area and

replace them in the storage area rather than having the volunteers do those tasks.

7. Manager's Report – none this month.
8. New Business
 - a. Upcoming Members Socials – Recommended canceling January 9th Member Social due to Bay Club being closed. Themes discussed for upcoming Socials – all things chocolate suggested for February Social.
 - b. Potential new events – Determine 5 events for year: currently we have the Gala, Salmon Fest, and Pasta events. Discussion on whether to add these as separate events or fold into Member Social Fridays. Discussion on different cook-offs, such as a chili cook off.
 - c. New lecturers/speakers – presented above in 6(b).
 - d. RCW 64.90: Update to SBCA Bylaws – important points – Brief discussion.
9. Issues from other Committees – none.
10. Adjournment: Motion to adjourn meeting by Gil Skinner; second by Laureen Wagoner.
Approved 6/0. Meeting adjourned at 2:10 p.m.

Next SBCA Activities meeting: Feb 9, 2026