

**SOUTH BAY COMMUNITY ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING
March 21, 2018,
2:00 p.m.**

MINUTES

APPROVED

1. Call to Order:
President Skinner called the meeting to order at 2:00 p.m.

2. Determination of Quorum:
A quorum was declared by Secretary Lemieux with all members present.
GM Mark Torres was also present.

3. Health and Commercial Liability Insurance renewals:
GM Torres reported with an explanation of the insurance particulars and the need to renew both policies. Premiums for both have increased slightly over last year's but the increases are acceptable. After some discussion, a motion was made by Director Quail to accept the recommendation of the HR Committee to approve an annual premium for staff health insurance of up to \$16,000. The motion was seconded by Dir. Jurca, and carried 7/0.

A separate motion was made by Dir. Jurca to approve an annual premium for commercial liability insurance of up to \$20,000. The motion was seconded by Dir. Quail, and carried 7/0.

4. Bay Club recycling:
Dir. Spagle volunteered to use her own car to take items to the recycling center. GM Torres stated that Murrey's will only pickup paper and cardboard for an extra \$100. per month in addition to the regular charge for Bay Club trash pick-up. He also stated he will research the cost for employee versus volunteer for self hauling. This matter will be further discussed at the April BOD meeting.

5. Funding for minor landscape modifications to entry planters:
After some discussion, Dir. Jurca made a motion to approve up to \$1,500. for renovation of the entry planters. The motion was seconded by Dir. Spagle. Dir. Twohey reminded the Board that a landscape plan is normally required before expenditures are made for this purpose. Because this is a minor project, Board

members agreed this action is a conscious exception to established protocol. Dir. Jurca accepted this as an amendment to his motion, and the vote carried 7/0.

6. New Business:

Pres. Skinner reported on the following matters:

- a. The April monthly Social will be held on the first Friday of the month;
- b. A draft questionnaire was presented for consideration by the Board. The questionnaire will be sent to the membership for input on the following issues: Revenue Generation; Non-member Usage Fees; Great Room Refurbishment; and, Rule Compliance, Due Process. Dir. Jurca had several questions on the non-member usage fees. GM Torres responded. The Board decided to add a section for member comments. The questionnaire will be revised accordingly;
- c. The section of the questionnaire addressing "Rule Compliance, Due Process" will also be revised;
- d. Pres. Skinner will draft a letter of response to members complaining about the new heat pump noise;
- e. Pres. Skinner recommended we wait and see what happens next on the Kilmer request. The realtor has sent an e-mail saying he would contact the representative of the Shepherd estate.

7. Adjournment:

A motion to adjourn was made by Dir. Jurca, seconded by Dir. Quail, and carried 7/0.

Respectfully submitted: Steve Lemieux, Secretary