

South Bay Community Association
Facilities Committee Meeting Minutes
December 10, 2024

1. Call to Order
 - a. Meeting was called to order at 9:30 a.m.
2. Determination of Quorum
 - a. Committee members present: Ted Ross, Carolyn O’Keeffe, Larry Meier, Mark Torres. Absent: Rob York, Bill Colosky
 - b. Also present: Bob Gilbert, SBCA President
 - c. Quorum met
3. Approval of Agenda
 - a. Agenda was approved.
4. Approval of Minutes for November 12, 2024 meeting.
 - a. Minutes ratified by committee members present.
5. Facility Walk Around
 - a. Prior to walk around, Mark Torres provided committee with history of the Bay Club from Pope ownership through PLA ownership.
 - b. Members walked the outer property as well as the Bay Club facility.
 - c. Larry and Ted will meet again and continue a more in-depth walk around.
6. Old Business
 - a. Walk around discussion
 - i. Review and Discussion of Components, Costs and Useful Life Accuracy
 1. Committee began reviewing components
 2. Discussed separating electrical exercise equipment from big category of fitness equipment and provide a life expectancy for each.
 3. Need to determine what big concepts mean (e.g., kitchen refurbish) and provide footnotes to document.
 4. Need to validate if we have reasonable dollar amount for each item.
 - ii. New Items?
 1. Review list at next meeting to determine if there are other items to add or to separate from a bigger category (e.g., banquet tables and chairs)
 - iii. Any items failing prematurely?
 - b. Update on pool/spa area dehumidification project
 - i. Mark spoke with Desert Air Engineering about the pool/spa area concern
 - ii. Mark and Ted answered member inquiry regarding need for a dehumidification system.
 - c. Woodshop report – see attached email report from Rob York.
7. New Business
 - a. Auditorium chairs – did not discuss at this meeting.
 - b. Sconce lighting in hallway above art – did not discuss at this meeting
8. Issues from other Committees – none at this time.
9. Comments – none.
10. Adjournment – meeting adjourned after 11:45 a.m.

Next SBCA Facilities meeting: January 7, 2025