

South Bay Community Association
Facilities Committee Meeting
February 11, 2025

1. Call to Order
 - a. Meeting called to order at 9:32 a.m.
2. Determination of Quorum
 - a. Quorum met
 - b. In attendance were Facilities members Carolyn O’Keeffe, Ted Ross, and Rob York
Also present was GM Mark Torres. Absent: Larry Meier and Bill Colosky.
3. Approval of Agenda
 - a. Agenda approved unanimously.
4. Approval of Minutes for Jan 7, 2025, meeting
 - a. Minutes approved: 2 yes; 1 abstained (absent from last meeting).
5. Old Business
 - a. Review and Discussion of Current Budget Components Spreadsheet to determine accuracy.
 - i. Committee reviewed components list in UPlanit program. We discussed items on the list, including items that had been broken out to smaller items (e.g., plumbing to include piping, electrical, locker room updates); added items such as banquet chairs/tables under equipment and made a specific note on type of chair to purchase. Committee will have final report to share with Finance.
 - b. Update on pool/spa area dehumidification project:
 - i. Ted will prepare a report for us to review at our next meeting so that we can share next steps with the Finance Committee.
 - c. Woodshop report – purchase of ducting material discussed and will be ordered through Home Depot. Next step will be to install the ducting so that the dust collector can become operational. There are still two missing tools. Rob will craft an email notice to Woodshop members and Mark T will send out to them.
6. New Business
 - a. Activities Committee’s request for retractable awning/pergola: Activities Committee is reviewing options and will get back to us with a report.
 - b. PLPA request for cameras: Committee reviewed the request and Larry M’s email for more detailed information. Committee Chair will send an email to PLPA requesting additional information to include a Site Diagram and wiring/dedicated server needs. We will invite PLPA to next meeting to present information and answer any questions committee may have.
 - c. Shed: not discussed at this time
7. Issues from other Committees: None
8. Comments: None
9. Adjournment: Meeting adjourned; motion carried unanimously.

Next SBCA Facilities meeting: March 11, 2025