

**South Bay Community Association
Facilities Committee
Minutes
July 8, 2025**

1. Call to order at 9:31am
2. A quorum of committee members was present: Carolyn O'Keeffe, Mike Wyer, Bill Colosky, Susan Shadrick and Christine Spagle. Mark Torres attended ex-officio.
3. There were no additions or changes to the agenda. Motion to approve by Mike Wyer, 2nd by Christine Spagle, carried unanimously.
4. There were no changes or additions to the minutes of the June 9, 2025 meeting. Motion to approve by Bill Colosky, 2nd by Mike Wyer, carried unanimously.
5. Old Business
 - a. Electrical systems maintenance update: Mark has received a bid for \$3650 to do the work and will move forward with scheduling.
 - b. Woodshop Report: there is no report this month since Rob York did not attend the meeting.
 - c. Landscaping: Dan Fields will be here within the week to trim the trees in the front and back of the Bay Club at a cost of \$5,000. Mark has received a bid for removal of the Katsura trees in front of the Bay Club for \$3,100 plus tax. This does not include stump grinding and he will secure a bid for that cost, with Mark estimating a cost of about \$1,000. Mark has had Jorge's Decorative Concrete out to look at the concrete work, but has not heard back from them. He will pursue other vendors.
 - d. Computer updates and upgrades: Mark has contacted our maintenance contractor Daily Computing for an estimate, and he anticipates it may come in under budget. More information will be available at the next Facilities meeting.
 - e. Unplanned expense: replacement of the backflow device in the pump room at a cost of about \$1,000, but this included the annual check of the 2 backflow devices in the Club.
 - f. The County will be doing a pool inspection on July 9.
6. New Business: None
7. Comments: None

8. Motion to adjourn by Bill Colosky, 2nd by Susan Shadrick, carried unanimously.
Adjourned at 10:17am.