

## Conflicts of Interest

Members of the Architectural Review Committee should avoid conflicts of interest and should decide matters coming before the Committee fairly and impartially. A member of the Committee should recuse himself or herself from participating in any consideration of or decision on any application or complaint coming before the Committee if:

1. The Committee member or any member of his or her immediate family is a party to or has a direct interest in the outcome of the particular application or complaint; or
2. The ability of the Committee member to decide the matter fairly and impartially may reasonably be questioned. The mere fact that a Committee member may be a neighbor, acquaintance or friend of a party having a direct interest in a matter coming before the Committee does not necessarily constitute a basis for reasonably questioning the ability of the Committee member to decide the matter fairly and impartially.

If a member of the Committee recuses himself or herself from acting on a particular matter, the matter will be handled by the remaining Committee members or alternates. A Committee member may be deemed disqualified from acting on a particular matter, by a majority vote of the other Committee members applying the standards for recusal set forth above.